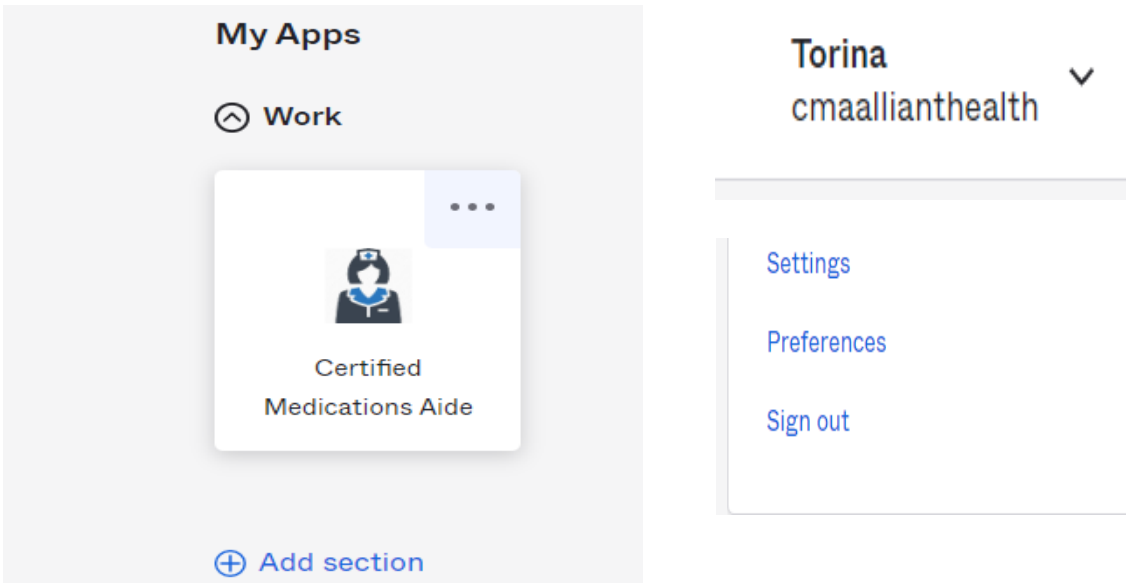


## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL

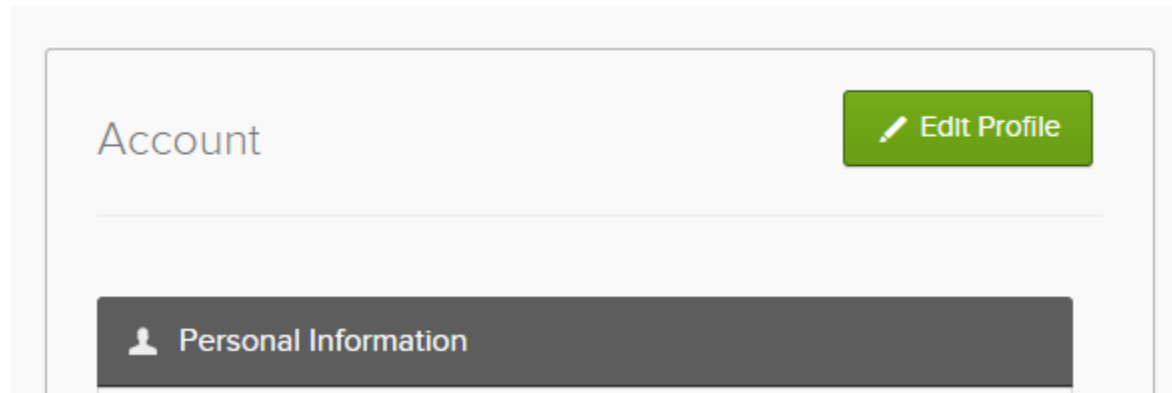
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Change multi-factor (MFA) option from SMS to email

Click the drop-down arrow next to your name and click Settings



On the settings page click Edit Profile



## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL


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Verify your password





Please verify your password

Password

Enter SMS Authentication and click Verify

SMS Authentication  
(+1 XXX-XXX-5754)

Enter Code

  
  
[Sign Out](#)

## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL

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Under Extra Verification Click Set up for Email Authentication



✓ **Extra Verification**

Extra verification increases your account security when signing in to Okta and other applications you use

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SMS Authentication	Remove
Email Authentication	Set up


Click configure factor

**Set up multifactor authentication**

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

Setup required

-  **Email Authentication**   
Enter a verification code sent to your email.

[Configure factor](#)

## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL

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Click send me the code



### Set up Email Authentication

Send a verification code to your registered email.

[Send me the code](#)

Check your email for the verification code



allianthealth - Action Required: Confirm your email address

Hi Margo,

You are receiving this email so we can confirm this email address for your account.

Please use the following one-time code to complete verifying your email address:

463412

If you believe you have received this email in error, please reach out to your system administrator.

## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL

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Enter the verification code from the email and click Verify



### Set up Email Authentication

A verification code was sent to m...y@allianthealth.org. Check your email and enter the code below.

Verification code

Verify

Email verification added to account indicated by the Remove next to Email Authentication

### ✓ Extra Verification

Extra verification increases your account security when signing in to Okta and other applications you use

SMS Authentication

Remove

Email Authentication

Remove

## HOW TO CHANGE AUTHENTICATION FACTOR TO EMAIL

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To change the SMS verification, click the drop-down arrow next to SMS and select Email Authentication. The system will default to email authentication in the future.

A screenshot of a user interface for selecting an authentication factor. At the top, there is a circular button with a blue speech bubble containing the text "SMS" and a small downward-pointing arrow to its right. Below this is a dropdown menu with a white background and a thin border. The menu is titled "Select an authentication factor" and contains two options: "SMS Authentication" with a blue speech bubble icon, and "Email Authentication" with a blue envelope icon. Below the dropdown menu are two empty input fields. At the bottom of the form is a large blue button with the text "Verify" in white.